



TENNESSEE RECONNECT GRANT
TN Reconnect Grant Appeal

Financial Aid Office
1665 Hampshire Pike, Columbia, TN 38401

phone: (931) 540-8267 | fax: (931) 540-2793 | email: financialaid@columbiastate.edu

Name: _____ Columbia State ID: A _____

Columbia State Email: _____ Phone: (____) _____

TSAC's TN Reconnect Grant Rules (1640-01-28-.07) states, "A student may be granted a medical or personal leave of absence from continuous or part-time enrollment at an eligible postsecondary institution as long as all other applicable eligibility criteria are met for extraordinary circumstances beyond the student's control where attendance by the student creates a substantial hardship."

This appeal form will NOT be reviewed without verifiable documentation as outlined below:

To submit an appeal, provide the following information and submit along with this completed form:

- A detailed letter explaining your reason(s) for the appeal
- Copies of supporting documentation (death certificate; statement from doctor, religious leader, etc.)

I am filing a TN Reconnect Grant appeal because: *(please check one)*

- ____ Unable to attend half-time (6 hours)
- ____ Less than 6 hours needed to graduate (must provide Degree Audit signed by college official)
- ____ Non-continuous enrollment (Leave of Absence request), for _____ semester
- ____ Dropped below half-time enrollment (or stopped attending class(es))

My appeal is due to: *(please check one)*

- ____ Illness of myself
- ____ Illness or death of an immediate family member
- ____ Extreme financial hardship of myself or my immediate family
- ____ Military obligations of myself or an immediate family member
- ____ Other extraordinary circumstance(s) beyond my control, explain _____

TN Reconnect Grant Appeals must be submitted to Columbia State Financial Aid Office prior to the beginning of the semester in which you are requesting a leave of absence, or want to be considered for reinstatement of the scholarship.

Semester I want to receive Grant _____

(if you are appealing because you are unable to attend part-time, you must submit appeal prior to the semester you will be less than part-time).

*The Institutional Review Panel (IRP) will review your appeal within fourteen (14) calendar days of receipt of a properly filed appeal.

*The IRP will have seven (7) calendar days after their receipt of your appeal to render a decision to approve or deny the appeal.

*You will be notified within seven (7) calendar days of the IRP's decision via your ChargerNet email.

I understand that if my appeal is denied, I may receive a copy of my appeal documentation upon my request and then I may re-appeal to TSAC within forty-five (45) calendar days of the date of the denial notice: Tennessee Student Assistance Corporation
C/O TELS Award Appeals Panel
404 James Robertson Parkway, Suite 1950
Nashville TN 37243

<> I verify that all of the above information and attached documentation are true and accurate.

Student's Signature

Date

FOR OFFICE USE ONLY

Current Attempted Hours: _____ GPA: _____
FA Staff Reviewed: ____ Approved ____ Denied Initials: _____ Date: _____ If applicable, Date sent to IRP: _____
IRP Reviewed: ____ Approved ____ Denied Initials: _____ Date: _____
Updated: ____ Banner ____ eGrands ____ Student Notified-date: _____