



**Columbia State Community College
SURVEY REQUEST**

I. REQUEST TO CONDUCT A SURVEY

Office or Individual Requesting Survey _____

Purpose of the Survey _____

Populations to be surveyed _____

Approved _____
Vice President/President Date

I. FINAL APPROVAL FOR ADMINISTERING SURVEY

Dates survey is to be administered _____

Methodology to be used (*mail, telephone, etc.*) _____

Survey Instrument (*Attach a copy of the instrument to be used*)

Approved _____
Director, Institutional Research Date

Approved _____
Director, Institutional Effectiveness and Planning Date

Approved _____
Vice President/President Date