



Revision Responsibility: Associate Vice President for Information Technology
Responsible Executive Officer: Vice President for Financial & Administrative Services

Source/Reference: [TBR Guidelines for Use of Technology Access Fee](#)

PURPOSE

To assist in assuring that information technology resources are allocated appropriately to instructional and administrative areas and that needs of both areas are adequately addressed.

POLICY

I. Allocating Information Technology Resources

- A. Allocations of information technology resources will generally be made using the College strategic planning and budgeting processes.
- B. Priorities in Allocating Information Technology Resources

In the absence of compelling reasons to the contrary, information technology resources will generally be allocated based upon the following priorities:

- 1. Existing applications or projects, whether academic or administrative, that have a demonstrated need to continue
- 2. Academic or student support applications or projects
- 3. Administrative projects

II. Technology Access Fees

Technology access fees will be used for academic and student-related purposes in accordance with Tennessee Board of Regents guidelines.

III. Evaluation of Policy

The president, vice presidents, and associate vice president for business services will review this policy as part of annual budget deliberations to assure compliance with and/or determine the need for revision of the policy.