



INTENT TO APPLY FOR PROMOTION/TENURE

Name: _____ Date: _____

Instructional Discipline: _____

Hire Date: _____ Date(s) of any Break in Service: _____

Advisor Development - Attach documentation verifying completion of advisor training.

Earned Degree Required for Promotion/Tenure: (Ensure official transcripts are available in Human Resources.)

Degree-granting Institution	Degree and Major	Graduate Semester Hours in Discipline	Graduate Semester Hours Beyond Master's in Discipline

If using full-time experience from another higher education institution:

Number of Years Teaching Experience as Faculty Member under Full-Time Contract at Institutions other than Columbia State Community College: _____
(Attach copies of contracts verifying dates.)

_____ Number of Years in Highest Rank at _____ Institution other than Columbia State Community College. (Attach documentation of date promoted.)

Applying for: Tenure

Number of Years Completed as Faculty Member with Tenure-Track Appointment at Columbia State Community College: _____ (Attach copy of initial contract.)

Number of Years, if any, Toward Tenure Granted upon Initial Tenure-Track Appointment: _____ (Attach appropriate documentation.)

Applying for Promotion to: Assistant Professor Associate Professor Professor

Last Promoted From _____ to _____ Date: _____
(Attach documentation of date promoted to highest rank.)