

## **GUIDELINES FOR PROMOTION BY EXCEPTION TO FULL PROFESSOR**

Faculty members applying for promotion to the rank of full professor without an earned terminal degree may be recommended for promotion based on “exceptional work experience credit” in lieu of the degree for individuals with “extraordinary achievement in a given field.”

The equivalent work experience credit may include relevant teaching experience or other experiences such as might be gained as an administrator, counselor, librarian, journeyman, or the like. To qualify, the faculty member must meet all other requirements for the rank of professor and provide documentation of extraordinary performance in a given field.

### **I. Contributions to Teaching**

The applicant must document a history of high quality and sustained contributions to the teaching profession. Examples of supporting information include:

- A. Accomplishments in the research of teaching and/or significant contributions to the profession of teaching that would represent the levels of performance expected of those individuals to whom a doctorate would be awarded; and
- B. A history of continuous professional development, which demonstrates achievement of professional objectives, initiative, and continuous improvement in teaching effectiveness.

### **II. Contributions to the Profession/Discipline**

The applicant must document a history of high quality and sustained contributions to the profession or academic discipline. Examples of supporting information include:

- A. Professional experience, such as consulting work or research, with documentation of accomplishments and/or contributions to the profession.
- B. Publications in refereed professional journals.
- C. Publication of books in the teaching field (as principal author or co-author).
- D. Leadership roles in state, regional or national professional organizations.