



Approval for Appointments-Positions Requiring Chancellor's Approval in Accordance with Policy 5:01:00:00 and Guideline P-010

TENNESSEE BOARD OF REGENTS

Approval is Recommended By		Date		Institution	
Dept. / Organization Unit		Origin of Appointee Recommended (Select one)		<input type="checkbox"/> *Promotion from within without search <input type="checkbox"/> Internal Candidate in search <input type="checkbox"/> External candidate in search <input type="checkbox"/> Other (explain) _____	

Administrative Appointment						
<input type="checkbox"/> Recommend for Tenure	If tenure-track, year(s) Probationary credit:		Annual Salary	\$	Moving Expenses	\$

Name of Recommended Appointee	
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(Please attach curriculum vita)

***NOTE:** If the origin of an appointee is promotion from within without a search, the appointment must be consistent with the institution's affirmative action plan, and the vacated position (if one exists) is subject to the search requirement.

Current ratio composition of the job group for this appointment							
White	%	African-American	%	Asian	%	American Indian	%
Alaska Native	%	Native Hawaiian or other Pacific Islander	%	Unknown	%	Two or More	%

Current gender composition of the job group	Male	%	Female	%
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Impact on Goals	Gender	%	Minority	%
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(Complete this section if you have an Affirmative Action Goal for this hire)

Total Applicants for This Position								
White		Hispanic or Latino or Spanish Origin		African-American		Asian		American Indian
Alaska Native		Native Hawaiian or Pacific Islander		Unknown		2 or More		Total

Final Candidates (Candidates from which interviewees chosen)*								
White		Hispanic or Latino or Spanish Origin		African-American		Asian		American Indian
Alaska Native		Native Hawaiian or Pacific Islander		Unknown		2 or More		Total

Candidates Interviewed for Position*							
Name		Race		Sex		Comments	
Name		Race		Sex		Comments	
Name		Race		Sex		Comments	
Name		Race		Sex		Comments	
Name		Race		Sex		Comments	

List all web pages, publications and publication dates of all advertisements*				
Dates:				
1)	2)	3)	4)	5)
6)	7)	8)	9)	10)
11)	12)	13)	14)	15)

*NOTE: Attach a copy of what was submitted in the Advertisements.

Campus Equity Officer		Date	
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Approved by TBR		Date	
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Positions which require the prior approval of the president and the Chancellor include: all vice presidents or other executives reporting directly to the President (academic, business, student affairs, etc.) including all interim appointments; directors and chairs of the Center of Emphasis and Excellence; and any other positions which may be designated by the Chancellor.

Distribution:

**Vice Chancellor for Academic Affairs
or President**

**A copy of this form should be maintained in
the appropriate institutional divisional
offices.**