



**STUDENT ORGANIZATION  
 SUPPLEMENTAL FUNDING APPLICATION**  
*(Please print or type)*

*This form is used for requesting supplemental funding from the Student Activity Fee. The form must be completed by the employee sponsor and submitted to the office of student services no later than the tenth day of classes each semester.*

**Organization Requesting Funds** \_\_\_\_\_

**Date of Activity** \_\_\_\_\_

Amount of funding you are requesting from the Student Activity Fee account \$ \_\_\_\_\_

Amount the organization will contribute to total cost of the activity \$ \_\_\_\_\_

Total Cost of Activity \$ \_\_\_\_\_

**NOTE: An itemized estimated cost list must be attached to this application.**

*Please describe in detail how your organization plans to use this funding. Include a description of the activity and how many people will be involved. (Attach an additional sheet, if necessary.)*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Student Organization Employee Sponsor \_\_\_\_\_ Date: \_\_\_\_\_

*Signature*

<i>For Office Use Only</i>	
Request	<input type="checkbox"/> Approved (Amount approved: \$ _____)
	<input type="checkbox"/> Denied
	Remarks _____
	_____
Chairperson, Student Activity Fee Committee	_____ Date: _____
Associate Vice President for Student Services	_____ Date: _____