



STUDENT ACADEMIC MISCONDUCT FORM

TO BE COMPLETED BY INSTRUCTOR AND DIVISION DEAN:

Student Name: _____ A Number: _____

has been charged with Academic Misconduct in:

Course: _____ Semester: _____

For actions including, but not limited to: _____

With an academic misconduct sanction of: _____

Instructor's Signature _____ Date _____

Dean's Signature _____ Date _____

Student's Signature _____ Date _____

Note: Student Signature acknowledges receipt of this form, not agreement with the academic misconduct allegation. If student refuses to sign, Dean may note on student signature line that student was notified, but refused to sign.

TO BE COMPLETED BY STUDENT AND RETURNED TO THE DIVISION DEAN:

As a result of this alleged charge, I have been advised of my right to appeal this decision by the Instructor and Division Dean. I choose one of the following options, thereby waiving the other listed options:

(Please check one of the following as the chosen option.)

___ 1. I choose to have my case informally adjudicated by the Executive Vice President-Provost. (Attach documentation as needed.)

___ 2. I choose an Institutional Hearing, to follow the appeals process outlined in the Columbia State Student Handbook.

___ 3. I have decided not to contest the institution's decision, and waive my right to any of the hearing processes listed above.

(Student's Signature)

(Date)

Failure to return this form to the Division Dean five (5) business days of receipt of the form shall constitute a waiver of all hearing options.