**Job Postings 03.24.21**

**Federal Bureau of Investigation (FBI) Special Agents** – Imagine using your skills to investigate terrorist threats, cybercrime, foreign espionage and other mission-critical cases. Many of the FBI's Special Agents started down a different path before joining the FBI. Some brought accounting and engineering backgrounds, while others came from STEM, legal and education fields. Professionals at the FBI have opportunities to work with advanced technologies to address unique challenges not found in the private sector. The FBI is committed to fostering diversity and inclusion within every facet of their organization and is seeking people from diverse personal and professional backgrounds who are committed to protecting the American people and upholding the Constitution of the United States. For more information, please visit fbijobs.gov. This information is made available by HBCU Connect. (03.18.21)

**Gibson Electric Membership Cooperative (EMC) Accountant** – This position is located at the Member Service Center at 1207 S. College Street in Trenton, Tennessee. The Accountant is responsible for the accurate and timely production of bi-monthly payroll, and its related processes; maintains regulatory requirements and filing of appropriate information; maintains subsidiary ledgers and reconciles to financial statements; monitors customer billing including appropriate adjustments/corrections; and backs up all positions within the Accounting department as needed. Qualified applicants for this position must have a Bachelor's degree in accounting or closely related field, completion of course(s) related to accounting, a valid Class D Tennessee or Kentucky driver license, and be able to perform the essential functions of the applicable position description. It is preferred that the applicant have five years of accounting experience in an electric utility and knowledge of RUS, TVA and FASB specifications. A complete position description can be found at www.gibsonemc.com. If you meet the qualifications and would like to be considered for this position, visit www.gibsonemc.com under "Careers" for the application and voluntary self-ID forms. Completed forms should be submitted by emailing to applications@gibsonemc.com; faxing to 731-562-1317; mailing to Gibson EMC, ATTN: Human Resources, P.O. Box 47, Trenton, TN 38382; or dropping off at your local Gibson EMC member service center. Applications must be received by April 9, 2021. Questions may be directed to Kathy Bobbit, Executive Assistant, at (731) 562-1411. (03.19.21)

**Need a Break Childcare Helpers** – These positions are located in Spring Hill, Tennessee. Need A Break Casual Drop-Off Childcare is seeking college students who would like to gain early childcare experience for part-time helper positions. These Childcare Helpers will assist in the supervision and monitoring of children's play activities for children ages one to twelve years, while maintaining a clean, safe, and sanitary interactive play environment. Applicants must be at least eighteen years old and have a valid driver's license. Background checks are mandatory and prior childcare experience is a plus. The starting wage for these positions is $9.00 per hour. Four-hour morning, afternoon, and evening shifts are available from Monday through Thursday between 8:30 a.m. and 8:00 p.m. and on Saturdays from 8:30 a.m. to 10:00 p.m. Please call Trina Arrieta at (615) 241-1245 to schedule an interview appointment. Questions may be directed to Ms. Arrieta at trina@needabreaktn.com. (03.19.21)

**Waffle House Servers** – These positions are located in Columbia, Tennessee. Waffle House is seeking applicants for serving positions. The responsibilities of Servers include taking orders, delivering hot food, answering phones, cleaning, and end-of-shift duties. Servers must be team players, reliable, hard-working, and have a positive attitude. Perks of these positions include the ability to take your cash and credit card tips home nightly (no tip sharing); weekly pay; a direct deposit option; part-time, full-time, day and night schedules available; paid time off; insurance options; an employee assistance program; eligibility to purchase Waffle House Stock after one year, and paid maternity leave available after two years. Servers must be must be available to work weekends and all holidays if needed. Waffle House is a strong, growing company dedicated to their customers and associates. Masks are currently required to be worn in the restaurant, and Waffle House follows social distancing guidelines by limiting the number of customers and/or separating booths with plastic barriers. Servers are health screened prior to beginning work. The hourly wage for these positions is $2.50 per hour plus tips. Associates work eight-hour shifts. To apply, please visit www.whcareers.com. When filling out an application, please use Unit #963 for the James Campbell location, Unit #989 for the Nashville Highway location, and Unit #1329 for the Bear Creek Pike location. Questions may be directed to Tiffany Bonner at (931) 639-0721 or at tiffanybonner@wafflehouse.com. (03.21.21)

**Chick-fil-A Hospitality Professional** – This position is located in the CoolSprings Galleria. At Chick-fil-A, the Hospitality Professional is more than just a job, it's an opportunity. In addition to working directly for an independent Operator, Hospitality Professionals gain life experience that goes far beyond just serving a great product in a friendly environment. Working at Chick-fil-A is a great opportunity for people of all ages and backgrounds. Chick-fil-A offers competitive pay and part-time or full-time work hours, along with college scholarship opportunities, free food, and the opportunity to advance in leadership positions. To apply, please visit www.snagajob.com. Questions may be directed to David Speth at (615) 771-7300 or at cfacoolspringsgalleria@gmail.com. (03.22.21)

**WSMV Promotions Producer (JR09057)** – This position is located in Nashville, Tennessee. WSMV - TV, A Meredith Corporation TV Station, is looking for a Promotions Producer who will write, produce, shoot and Avid/Adobe Creative Suite edit station promotions, including daily topical, proof of brand and special reports for multi-platform distribution. The Promotions Producer must be able to create marketing messages for social media and schedule promos in the wide orbit traffic system each day. The ideal candidate is proficient in Adobe Suite and has strong writing/shooting skills, as well as a willingness to push themselves creatively day in and day out. This position requires a Bachelor's degree in a related field, or equivalent training and/or experience. For a detailed job description and/or to apply, please visit www.meredith.com/viewjobopenings. Applications will be accepted through April 11th. Questions may be directed to michelle.curoe@wsmv.com. (03.22.21)

**Priority Logistic Services, Inc. Payroll Officer** – This position is located at 770 Beechcroft Road in Spring Hill, Tennessee. Priority Logistics Services is looking for a Payroll Officer who will have an essential role in leading the organization's payroll function. The Payroll Officer will be expected to ensure that payroll is processed timely, accurately and in compliance with multi-

state and federal regulations; supervise the processing of salaried and hourly payroll; and act as the first point of contact to resolve wage and hour issues for staff. The hourly pay rate for this position is $27.00 to $35.00 per hour depending on experience. Expected work hours will be 10 to 20 per week, and work will be performed remotely until further notice. To apply, please email your resume to Alex Dupre at alexdupre@transportin.org. Questions may be directed to Mr. Dupre at (931) 489-0020. (03.23.21)

**United States Air Force & Space Force** – Start your career towards becoming an Airman. If you are between the ages of 17 and 39 and would like to earn full-time pay and full-time benefits, consider becoming an Airman for the United States Air Force or Space Force. The Air Force is the only military branch with regionally-accredited Air University training. Airmen receive free education, have the opportunity to travel around the world, and enjoy high job satisfaction. For more information, please contact TSgt Shane Hinton, the Columbia, Tennessee USAF Recruiter, at (931) 698-8529. The recruiting office is located at 807 Nashville Highway, Suite 2, in Columbia, Tennessee 38401. (03.23.21)

**Southern Word Paid Teen Work Positions** – These summer positions are located at Jefferson Street Sound (Work Experience Ages 14 - 16/Job Number 014059 or Project Lead Internship Ages 16 – 19/Job Number 014066) or at Pearl-Cohn Entertainment Magnet (Work Experience Ages 14 – 16/Job Number 014058 or Project Lead Internship Ages 16 – 19/Job Number 014065) in Nashville, Tennessee. In partnership with Metro Arts and Opportunity NOW, Southern Word will hire Music, Lyric, & Event Producers who will make up two twelve-person youth artist teams to create and distribute collaborative writing and music projects over the course of the summer. In addition to building skills as artists, Southern Word will provide youth the tools to create, manage projects, and market the material that they produce in a way that develops transferable skills for any career path. This will take the form of distribution of recorded music through social media and live open mics and performances, if conditions permit. High School Interns will serve as project leads for artist teams of writers and producers. They will help mentors coach skill development and facilitate these groups towards the completion of their own projects. Interns will receive training in how to manage teams, facilitate sessions, and lead workshops so that they can be effective in their role. Applications are due by Friday, April 9, 2021. For more information, please visit www.Nashville.gov/Mayors-Office/Opportunity-Now.aspx. (03.24.21)