

Student Government Association Senator Application

Dear Candidate:

Thank you for your interest in joining the Columbia State Community College Student Government Association. The following elected positions are available:

Columbia Campus Senator (2), Williamson Campus Senator (2), Lawrence Campus Senator (2), Lewisburg Campus Senator (2), Clifton Campus Senator (2)

Senators are student ambassadors that represent the students on their campus to help make and shape important campus decisions. Senators work with the executive board and serve as “the voice of the students”. It is recommended that you review the current SGA Constitution & Bylaws, located at www.columbiastate.edu/sga for complete descriptions of positions and more information.

What is the expectations of an SGA senator?

- Attendance at weekly SGA meetings.
- Senators provide leadership to the Charger Activity Boards (CAB) on their campuses by hosting monthly CAB Meetings. The Charger Activity Boards are students that help plan and carry out student activities by campus (ideally one per month). Attendance is required at all planned events.
- Host a town hall on your campus once a semester.

All candidates must meet the following criteria:

- All students of Columbia State Community College who are enrolled in a minimum of six (6) hours each semester of the term of office who have a minimum cumulative 2.0 GPA are eligible to seek nomination for any office of the SGA, subject to all rules and regulations as may be enacted by the SGA, the college, or the Tennessee Board of Regents. *Freshman (first-year) students with no earned college credit must have a 2.5 high school GPA or a GED score of 45.*
- **Elections will be held via electronic voting September 17th – September 22nd.**
- Write-in candidates are not permitted and any such votes shall not be counted.
- A person who has been impeached from an SGA office is ineligible to run for an SGA office.
- ***Elected officers will need to be prepared to attend a Leadership Conference tentatively scheduled for September 25th and SGA Retreats in the Fall and Spring. The format for all of these events as in person or virtual is TBA given our current environment.***
- ***Elected officers will need to be prepared to attend weekly SGA Senate and Executive Board Meetings and to Host Events and Programs throughout the Academic Year.***

Applications and Recommendations Forms are due either in-person or electronically by, September 16th at 4:15pm to the SGA Advisor, Tia Lammert Miller via e-mail, SGA@ColumbiaState.edu. The SGA advisor will verify candidate eligibility.

Thank you for taking an interest becoming engaged in your college. We look forward to an exciting year!

Sincerely,
SGA Election Commission

Campaign Regulations/Election Details

Once notified of APPROVAL by SGA Advisor to run for office, candidates may campaign for the election. The following rules apply:

- All marketing materials including physical flyers and social media must be submitted and approved by the SGA Advisor via email at SGA@ColumbiaState.edu for an approval stamp before being publicized.
- Social media includes all social media networking sites including but not limited to Snapchat, Instagram, Facebook, Twitter, and TikTok.
- All candidates **may** submit a video statement (under 5 mins) to be shared on the Columbia State SGA and Student Engagement Facebook and Instagram accounts.
- **Specific instructions for placing physical flyers exists on each campus and it is up to the candidate to be sure they are following these.** This information will be provided with your approved flyer. It is also the candidate's responsibility to ensure that all flyers are removed within 48 hours of the end of the election period.
- Responses from Candidate Application and photo will be published during elections on college social media accounts by the SGA Advisor and on the online voting form.
- The use of Columbia State Community College logos or trademarks is strictly prohibited on campaigning materials.

Campaigning dates will be September 13th – September 22nd, 2021.
Elections will be held online from September 17th – September 22nd, 2021.
Students will vote for candidates based on the campus that they would traditionally attend for on the ground classes.

Student Government Association
Senator Application
1665 Hampshire Pike, Columbia, TN 38401
931-540-2836 | SGA@ColumbiaState.edu



Candidate Application

Name _____ Student ID # _____

Address _____ City _____ State _____

Email _____@ColumbiaState.edu Cell Phone _____

Major _____

Number of credit hours completed _____ Number of hours currently enrolled _____

Anticipated Graduation Semester/Year _____

Please circle the name of the campus you wish to represent:

Columbia Williamson Lawrence Lewisburg Clifton

*Please note that you must be enrolled in at least three credit hours at the campus you wish to represent.
If elected, you must remain enrolled at that campus for each semester that you serve as senator.*

Are you enrolled in at least three credit hours at the above campus? Yes No

Please note that responses below and photo will be published during elections.

1) Please list past service/leadership experiences. **(May attach in separate document.)**

2) Short Answers

Attach a separate document. (No more than 250 words per section).

- Candidate Statement.
- Please tell us what assets you would bring to the Student Government Association.

3) You must also submit a photo to sga@columbiastate.edu that will be used during elections.

- I have read and understand the information in this packet. If selected, I will perform the duties of my office as described by the SGA Constitution to the best of my ability.
- If elected as a Sophomore Senator, I will maintain a enrolled in a minimum of six (6) hours each semester of the term of office and at least a 2.0 overall GPA.
- I agree to uphold the constitution of the Student Government Association as well as the Columbia State Code of Conduct at all times as an official representative of the SGA and of the college.
- If selected, I hereby authorize Columbia State to use my image and e-mail address on the Columbia State SGA website.

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Signature _____ Date _____ / _____ /2021

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Recommendation Form

One (1) recommendation is required for senator applications. This recommendation form can be completed by a Columbia State faculty/staff member, a faculty/staff member at another institution, or by another community leader/individual that can attest to the applicant's qualifications. *Family members may not complete the form on the applicant's behalf.*

This recommendation form can either be submitted by the student as part of the application packet or directly from the person providing the recommendation. Applications without a recommendation form on file will not be considered complete.

Completed recommendation forms are due by September 16th at 4:15pm.

Forms can be scanned and emailed to SGA@ColumbiaState.edu.

As outlined in the SGA constitution, elected or appointed senators are required to maintain a minimum cumulative GPA of 2.0 and must remain enrolled in a minimum of six (6) credit hours each semester. The personal behavior of the member is to remain above reproach and in compliance with all rules and regulations governing student conduct published in the current student handbook. Senators are ambassadors for their represented campus and for Columbia State.

I, the undersigned, hereby acknowledge that _____ is, in my opinion, a qualified candidate to run for the office of Student Government Senator.

_____ Printed Name	_____ Contact (email/phone number)
_____ Signature	_____ Relationship to Applicant
_____ Title	_____ Date