



Apply online at www.ColumbiaState.edu/dual-enrollment



## **Submit supporting materials:**

- High school transcript
- Dual Enrollment Consent Form/ Hep B Form
- ACT & AP scores (if applicable)
- Photo ID (if 18 or older)



Create an account online with the Tennessee Student Assistance Corporation (TSAC). See reverse side for details.



## **Dual Enrollment**



Start checking/using your Columbia State email in <u>myCN</u>.



Register for classes using myChargerNet (myCN) account and purchase textbooks.



Sign up for a placement test (if necessary) at any Columbia State campus.



Receive acceptance letter via email.



Pay any remaining balance by the appropriate deadline.



**Attend your classes!** 



## **Completing The Dual Enrollment Grant Application Online With TSAC**

Complete the Dual Enrollment Grant application for the academic year you plan to attend.

- Complete the application on the Tennessee Student Assistance Corporation (TSAC) website at <a href="https://www.tn.gov/collegepays.">www.tn.gov/collegepays.</a>
- Click on the "TSAC Student Portal" box.
- Select "Sign In" on the TSAC Student Portal webpage.
- To create your TSAC account click "Register."
- Create a username and password. (Write your login information down and keep it in a safe place!)
- Once you create your account, you will need to log in (your information must match exactly as you created it).
- Once you log in, click on the "Apply" link.
- Select and complete the Dual Enrollment Grant Application for the appropriate academic year.

Don't wait! Complete the Dual Enrollment Grant application as soon as possible!



Students must maintain at least a 2.75 GPA in their Dual Enrollment classes in order to remain eligible for the Dual Enrollment Grant.

## **Dual Enrollment Grant Application Deadlines:**

• Spring Semester: February 1

• Summer Semester: May 15

• Fall Semester: September 15

Columbia State Community College, a Tennessee Board of Regents institution, is an AA/EOE educational institution. CoSCC ADM-02-10-20