



Completing Your Admission Application



Columbia State requires specific official documents to complete your application. Missing requirements are detailed in your accompanying letter. See below to find out exactly what each requirement means and how to fulfill them.

High School Students:

High School Transcript 6/7 Semester

When: This is also referred to as a "partial" transcript and should be sent to Columbia State when you submit your admissions application.

Final High School Transcript

When: A final transcript should be sent after your high school graduation ceremony. In order to be considered a final transcript there must be a graduation date on the document.

How To Submit:

Official transcripts come directly from your high school via email, fax or postal mail.

Proof of Residency

What: The easiest way to fulfill this requirement is to submit a Free Application for Federal Student Aid (FAFSA) or provide a regular valid Tennessee driver's license. Other forms of acceptable documentation are available on our Admissions website.

Why: This information is used to satisfy Tennessee state law which determines in-state and out-of-state tuition rates. A residency application may be required if you have not lived in Tennessee for one year prior to submitting your application.

When: The documentation can be sent in any time after the student applies to the college.

How: Students can submit this information via email, fax or postal mail.

SAT or ACT Scores

Why: These are used for class placement purposes. They help determine whether a student must complete learning support classes.

How: Official scores can be submitted via email, fax or postal mail.

College Transfer Students:

Partial College Transcript

When: Send partial college transcript after you have submitted your Columbia State application.

Final College Transcript

When: A final transcript should be sent after you have completed your last semester at your previous college.

How To Submit:

Official transcripts come directly from your previous college via email, fax or postal mail.

Immunization Policy

The General Assembly of the state of Tennessee mandates that each public or private postsecondary institution in the state provides information concerning measles, mumps, rubella, varicella and hepatitis B infections to all new degree-seeking students. Please submit the Immunization Health History Form to the Admissions Office. Find this form at www.ColumbiaState.edu/ImmunizationHealthHistoryForm.

Special Admission Requirements

Specific Programs

A separate departmental application is required for admission into EMS programs, Nursing, Radiologic Technology, Respiratory Care, and Veterinary Technology.

Please contact the appropriate program director for more information.

Check Your Application Status

View your application status by entering the Login ID & PIN that you created when you applied online.

Visit www.ColumbiaState.edu/AppStatus for more information.

