



Preparing For Test Day

Plan

- Plan what you will need to study.
- Plan when you will study.
- Plan to study the materials over several days.

Study

- Study in a well lit area the same time each day
- Study in an area free from distractions
- Study extra sources if possible to enhance your understanding.

HELPFUL HINTS:

Don't

- Don't over study. Take a break from studying, watch a movie, take a walk, etc.
- Don't study up to the last minute. You will stress and confuse yourself if you try to cram a lot of information into a small amount of time.

Do

- Do get enough sleep.
- Do eat a fruit and not too much sugar before a test or exam, according to nutritionists
- Do get to the test site early.
- Do bring extra pencils and pens.

our motto:

HELPING EACH STUDENT/CUSTOMER:

*T*ake
*E*ach
*S*tep
*T*oward
*S*uccess

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Columbia State
COMMUNITY COLLEGE
Success Starts Here



TESTING SERVICES

www.columbiastate.edu/testingservices

GET THE TASSEL
at Columbia State

Testing Services Programs

The Testing Services Office supports the mission of Columbia State Community College by providing assessment services that promote academic success, personal growth and career development. Located on the main campus of the college, Testing Services coordinate and provides services to current and prospective students in our nine county service area. Testing Services also provides services for the college academic programs, Tennessee Board of Regents' institutions, and testing agencies.

Using trained and qualified test administrators and state-of-the-art technology, Testing Services serves over 4,500 examinees annually. The main campus has a 20 station computer-based testing lab and has use of the Ledbetter Auditorium and classrooms that are designed to accommodate group, paper-pencil testing of up to 350 examinees. The Columbia State Testing Center is a member of the National College Testing Association.

All tests are scheduled by appointment only. Tests are administered on predetermined, published test dates.

To secure a date, candidates should check the website for registration deadlines and testing dates for specific tests. To be admitted to the testing room, candidates must provide a current and valid photo ID such as a driver's license, employee, nstate, or military ID.

Special accommodation is made for individuals with disabilities documented through the Office of Disabilities Services.

All test dates, times, and fees are subject to change without prior notice.

Institutional Tests

American College Testing (ACT-Residual)

The ACT Residual Assessment are for students under age 21 and others seeking admission to selected programs who were unable to take the National ACT. Test Scores for this assessment can not be transferred to other institutions.

Asset Placement Test

The Asset is a paper-pencil format placement test designed to assess the student's level of preparedness for college-level classes.

Compass/ESL Placement Test

COMPASS is a comprehensive computerized adaptive placement test designed to assess the student's level of preparedness for College-level classes.

Exit Exam-Graduate Assessment

ETS Proficiency Profile Test is a graduate exam designed to measure achievement in general education.

Academic Proctoring Services

- **Columbia State Columbia Campus**
- **Distance Education Program**
- **TBR Regents Online Degree Program (RODP)**
- **ADA Services**

Provide a proctored environment for students to take classroom assessments, midterms and final tests during the academic calendar year.

Community Services

(Available to students and members of the community)

American College Testing (ACT-National)

The ACT National Assessment is given to students under age 21 and others seeking admissions to selected programs. Test scores from these tests are transferable to other schools usually four weeks after test date.

General Educational Development (GED)

The GED tests offer people who did not finish high school the opportunity to earn high school credentials. The exam is a battery of tests in the areas of Writing, Reading, Science, Social Studies and Mathematics.

Pre-Professional Skills Tests (PPST)

The PPST tests are given to Education majors. The test is designed to measure basic skills in reading, writing, and mathematics. The tests results may be used to evaluate individuals for entry into teacher education programs.

