

INTERNATIONAL UNDERGRADUATE APPLICATION

FOR APPLICANTS SEEKING AN F1 STUDENT VISA

We welcome your inquiry into our admissions requirements at Columbia State. The Office of Admissions is responsible for processing all applications for international students; therefore, all questions or concerns should be directed to this office. To expedite the processing of your file without delays, please follow the directions and submit only the acceptable documents to our office.

THE DEADLINES FOR COMPLETED FILES FOR F-1 VISA STUDENTS ARE LISTED BELOW. A COMPLETED FILE MEANS THAT ALL REQUIREMENTS MUST HAVE BEEN MET BEFORE THESE DATES. APPLICANTS SEEKING AN F-1 VISA , MAY ONLY APPLY FOR THE SPRING OR FALL SEMESTERS—NOT SUMMER.

Spring Semester
Fall Semester

November 15 of the previous year
July 15 of the same year

GENERAL REQUIREMENT CHECKLIST

- Complete and sign this application for admission.** Incomplete applications will be returned and not processed until they have been corrected. Falsification of applicant's signature may be ground for denial of admission.
- All applicants **whose native language is not English** must submit TOEFL (Test of English as a Foreign Language) or the Michigan test. A minimum score of 500 paper based, 173 computer based or 61 Internet based is required for TOEFL and a minimum of 80 on the Michigan exam. **Scores more than two years old are not acceptable.** Test scores must be requested from the testing agency by the student to be sent directly to our office. **Our TOEFL code is 1081. Student copies of test scores are not acceptable.** Additional institutional placement assessment may be required of all international students.
- Official copies of academic records from secondary schools, colleges, or universities accompanied by notarized or certified English translation of these documents. **Photocopies are not acceptable.** Minimum admission requires completion of the secondary school. A syllabus for each class to be considered for course substitution should accompany college transcripts. Official evaluations of transcripts are accepted and encouraged.
- Submit official ACT or SAT scores. **Scores more than three years old are not acceptable.**
- Submit the included medical requirements form.
- F-1 VISA ONLY** - Submit the Declaration form attached and any other documentation if needed. *(Please read Financial Information for Applicants requesting F-1 (Student) Visa)* All documents should be submitted to the Admissions Office and must be in English with balances specifically stated in U.S. dollars. **There is no financial aid available for non-immigrant students. Also, there is no deferment plan at Columbia State, therefore full payment is expected by due date per semester.**
- F-1 VISA ONLY - Transfer Students Only** (Students that are currently attending a U.S. college) have your International Advisor complete and return the Transfer Verification Form. Also we will need copies (front and back) of all I-20's that have been issued to you from all institutions, (front and back) of your current I-94, Personal Data, Expiration Date, and Visa pages from Passport, and any employment authorization cards.
- F-1 VISA ONLY** - You will be **required** to purchase student health insurance through the TBR's Student/Scholar Health and Accident Insurance. The fees will be assessed and due with tuition.

INTERNATIONAL TRANSCRIPT EVALUATION SERVICES

The following international transcript evaluation services are approved for submission to Columbia State Community College.

Please note that these evaluation services charge fees.

***American Association of Collegiate Registrars and Admission Officers**

One Dupont Circle
Suite 520
Washington, DC 20036
Phone: (202) 293-9161
Fax: (202) 872-8857
Email: oes@aacrao.org
Web: www.aacrao.org

***Center for Applied Research, Evaluation, & Education, Inc.**

P.O. Box 20348
Long Beach, CA 90801-3348
Phone: (562) 430-1105 or 2030
Fax: (562) 430-8215
Email: evalcaree@earthlink.net
Web: www.iescaree.com

***Education International, Inc.**

29 Denton Road
Wellesley, MA 02482
Phone: (781) 235-7425
Fax: (781) 235-6831
Email: edint@gis.net
Web: www.educationinternational.org

***Education Credential Evaluators, Inc.**

PO Box 514070
Milwaukee, WI 53203-3470
Phone: (414) 289-3400
Fax: (414) 289-3411
Email: eval@ece.org
Web: www.ece.org

****Foundation for International Services, Inc.**

215440 30th Drive SE
Suite 320
Bothell, WA 98021
Phone: (425) 487-1989
Email: info@fis-web.com
Web: www.fis-web.com

***Global Credential Evaluators, Inc.**

PO Box 9203
College Station, TX 77842
Phone: (800) 517-4754
Fax: (512) 528-9293
Web: www.gceus.com
Email: gce@gceus.com

***Global Services Associates, Inc**

2554 Lincoln, Blvd. #445
Marian del Rey, CA 90291
Phone: (310) 828-5709
Fax: (310) 828-5709
Email: info@globaleval.org
Web: www.globaleval.org

****Josef Silny & Associates, Inc.**

International Education Consultants
7101 SW 102 Avenue
Miami, FL 33173
Phone: (305) 273-1616
Fax: (305) 273-1338
Email: jsilny@jsilny.com
Web: www.jsilny.com

****SpanTran Educational Services, Inc**

7211 Regency Square Blvd.
Suite 205
Houston, TX 70036-3197
Phone: (713) 266-8805
Fax: (712) 789-6022
Email: info@spantran-edu.com
Web: www.spantran-edu.com

****Tennessee Foreign Language Institute**

227 French Landing
Suite 100
Nashville, TN 37228
Phone: (877) 275-8354
Fax: (615) 741-7331
Email: staff@foreignlanguages.org
Web: <http://tfli.org>

***World Education Services, Inc.**

PO Box 745
Old Chelsea Station
New York, NY 10113-0745
Phone: (800) 937-3895 or (212) 966-6311
Fax: (212) 739-6100
Email: info@wes.org
Web: www.wes.org

***Evaluations**

****Translation & Evaluation**

**Columbia State Community College
Major Areas of Study**

ASSOCIATES OF APPLIED SCIENCE (AAS)	MAJOR CODE	CONCENTRATION	ASSOCIATES OF ARTS/SCIENCE (AA/AS/AST)	MAJOR CODE	CONCENTRATION
Business Info. Technology: Computer Systems	BIT	CS2	Undecided (without emphasis)	GENS	(BLANK)
Business Info. Technology: Office Systems	BIT	OS	Accounting (MTSU)*	GENS	AC24
Business Management	MAND	(BLANK)	Accounting (TTU)*	GENS	AC50
Criminal Justice Technology: Corrections (APSU)*	CJT	CO14	Accounting/Bus. (Martin Methodist)*	GENS	AB06
Criminal Justice Technology: Corrections	CJT	COR	Agriculture	GENS	PAGR
Criminal Justice Tech.: Law Enforcement (APSU)*	CJT	LE14	Art	GENS	PAAS
Criminal Justice Technology: Law Enforcement	CJT	LAW	Biology	GENS	PBIO
Early Childhood Education	ECED	(BLANK)	Business	GENS	PBUS
Early Childhood Education (APSU)*	ECED	PS14	Business (Athens)*	GENS	BS03
Early Childhood Education (TSU)*	ECED	EC45	Business (UNA)*	GENS	BS08
General Technology: Business	GENT	(BLANK)	Chemical Engineering (TTU)*	GENS	CH50
General Technology: EMT-Paramedic (APSU)*	GENT	PA14	Chemistry	GENS	PCHE
General Technology: EMT-Paramedic	GENT	(BLANK)	Childhood Learning (Martin Methodist)*	GENS	CL06
Horticulture Technology (APSU)*	HORT	PS14	Civil Engineering (TTU)*	GENS	C150
Horticulture Technology	HORT	(BLANK)	Commercial Entertainment	GENS	PCEN
Nursing at Columbia State	PAAH	NUR	Communication Studies	GENS	COMM
Nursing (TTU)*	PAAH	NU50	Computer Engineering (TTU)*	GENS	CE50
Radiologic Technology	PAAH	RAD	Computer Information Systems	GENS	PCIS
Respiratory Care (APSU)*	PAAH	PR14	Computer Science	GENS	CS
Respiratory Care	PAAH	RCT	Criminal Justice (UNA)*	GENS	CJ06
RN to BSN (UNA)*	PAAH	PN08	Dental Hygiene	GENS	PDHG
Veterinary Technology	PAAH	VET	Dentistry	GENS	PDEN
			Early Childhood Education	GENS	PECE
			Early Childhood Education (Athens)*	GENS	EC03
			Economics	GENS	PECO
			Economics (TTU)*	GENS	EO50
			Electrical Engineering (TTU)*	GENS	EE50
			Elementary Education (Athens)*	GENS	ED03
			Elementary Education (UNA)*	GENS	ED04
			Engineering	GENS	PEGR
			English	GENS	PEAS
			Family & Consumer Sciences (TSU)*	GENS	FC45
			Film (Watkins)*	GENS	FL20
			Finance (TTU)*	GENS	FI50
			Fine Arts (Watkins)*	GENS	FA20
			General Health Sciences (TSU)*	GENS	GH45
			General Management (TTU)*	GENS	GM50
			Geography	GENS	P GEO
			Graphic Design (Watkins)*	GENS	GD20
			Health & Physical Education	GENS	PHPE
			Health Care Management (Martin Methodist)*	GENS	HC06
			History	GENS	PHAS
			Human Resources Management (TTU)*	GENS	HR50
			Human Services (Martin Methodist)*	GENS	HS06
			Industrial Engineering (TTU)*	GENS	IES0
			Industrial Technology (TTU)*	GENS	IT50
			Justice Studies (Athens)*	GENS	JS03
			Management Information Systems (TTU)*	GENS	MI50
			Management & Organizational Development (Bethel)*	GENS	MO09
			Marketing (MTSU)*	GENS	MK24
			Marketing (TTU)*	GENS	MK50
			Mass Communications	GENS	PMAS
			Mathematics	GENS	PMAT
			Mechanical Engineering (TTU)*	GENS	ME50
			Medical Technology	GENS	PMLT
			Medicine	GENS	PMED
			Music	GENS	PMUS
			Nursing (UNA)*	GENS	GN08
			Nursing (TTU)*	GENS	GN50
			Performance Studies	GENS	PERF
			Pharmacy	GENS	PPHR
			Physical Health Sciences (TSU)*	GENS	PH45
			Physical Therapy	GENS	PPHT
			Physics	GENS	PPHY
			Political Science	GENS	PPOL
			Production/Operations Management (TTU)*	GENS	PO50
			Psychology	GENS	PPSY
			Psychology (Martin Methodist)*	GENS	PY06
			Public Health Sciences (TSU)*	GENS	PB45
			Public Relations	GENS	PPRL
			Recreation Administration (Cumberland)*	GENS	RA07
			Social Work (MTSU)*	GENS	SW24
			Social Work (UNA)*	GENS	SW08
			Sociology	GENS	PSOC
			Sports Management (Martin Methodist)*	GENS	SM06
			Teaching Major: AST Degree in K-6	AST	K-6
			Therapeutic Health Science (TSU)*	GENS	TH45
			World Cultures & Business (TTU)*	GENS	WC50

*articulation agreement for students transferring to the college listed

APSU = Austin Peay State University in Clarksville, TN
 Athens = Athens University in Athens, AL
 Bethel = Bethel College in McKenzie, TN
 Cumberland = Cumberland University in Lebanon, TN
 Martin Methodist = Martin Methodist College in Pulaski, TN
 MTSU = Middle Tennessee State University in Murfreesboro, TN
 TSU = Tennessee State University in Nashville, TN
 TTU = Tennessee Technology University in Cookeville, TN
 UNA = University of North Alabama in Florence, AL
 Watkins = Watkins College of Art and Design in Nashville, TN

PLEASE CHECK THE WEBSITE FOR UPDATED DEGREE OFFERINGS

MEDICAL REQUIREMENTS

The following requirements must be met before your file can be reviewed for admission. Please have this form filled out correctly and completely. Be sure to read the instructions carefully to avoid having to re-submit the form and delaying the processing of your admission file.

CERTIFICATE OF FREEDOM FROM TUBERCULOSIS
(cannot be two years or older from entry date)

This is to certify that _____ Date of Birth _____

Social Security or ID NUMBER _____ has been examined by me and found to be free from tuberculosis.

METHOD OF VERIFICATION (use one of the two methods listed)

A. **TB SKIN TEST**

	_____	_____	_____
	Date	Type	Result

Note: If skin test is negative, no chest XRAY is required
If skin test is positive, the chest XRAY is required and you must complete Part B

B. **CHEST XRAY**

	_____	_____
	Date	Result

PROOF OF TWO DOSES OF MEASLES, MUMPS, AND RUBELLA (MMR VACCINE) AND VARICELLA (CHICKENPOX)

Please check the appropriate box:

		<i>Month/Year</i>		<i>Month/Year</i>
_____ Immunized with MMR	1st	_____	2nd	_____
_____ Immunized with Varicella	1st	_____	2nd	_____
_____ Had disease, confirmed by medical record	MMR	_____	Varicella	_____
_____ Has laboratory confirmed immunity (<i>MMR or Varicella titer</i>)	MMR	_____	Varicella	_____
_____ Medically contraindicated because of medical condition (i.e. allergy to vaccine, pregnancy, etc.) Must list reason: _____				

HEALTH CARE PROVIDER
(please print unless office stamp is used)

Name _____

Address _____

Phone _____

This application form is to be completed by all non-U.S. citizens who wish to study at Columbia State Community College. All information except for the signature should be typed or printed clearly. Complete all requested information.

GENERAL INFORMATION (Please enter your name exactly as it appears on your PASSPORT)

Family Name	First Name	Middle Name	Native Language
Date of Birth <i>Day / Month / Year</i>	Gender ☒ Male ☒ Female	U.S. Social Security Number (if applicable)	Email Address
Citizenship	City and Country of Birth	Country of Residence	If Permanent Resident of U.S. Alien Registration Number: (attach copy of both sides of resident alien card)
Permanent Home Address: Number/Street		Mailing Address: <i>Valid dates :from_____ to _____</i>	
City		City	
State/Province	Postal Code	State/Province	Postal Code
Country	<i>since: month / year</i>	Country	<i>since: month / year</i>
Telephone:	Fax:	Telephone:	Fax:
Father's Name:	Occupation:	Mother's Name:	Occupation:
Street Address:		Street Address:	
City		City	
State/Province	Postal Code	State/Province	Postal Code
Country	<i>since: month / year</i>	Country	<i>since: month / year</i>
Telephone:	Fax:	Telephone:	Fax:
Emergency Contact: Name Relationship Telephone		ENROLLMENT INFORMATION:	
Address:		Classification: <input type="checkbox"/> New Freshman <input type="checkbox"/> Transfer	
		Admission Term: <input type="checkbox"/> Fall 20 ____ <input type="checkbox"/> Spring 20 ____	
		Intended Major:_____	

SUMMARY OF EDUCATIONAL EXPERIENCE

List all schools you have attended or are currently attending, beginning with primary school. Include all dates attended, type of school and school name, location, certificates, degrees, and/or diplomas earned, and the language of instruction.

IF YOU ARE CURRENTLY ATTENDING SCHOOL, PLEASE INCLUDE TRANSCRIPTS SHOWING WORK IN PROGRESS

Year in School	From (month/year)	To (month/year)	Age	Type of School	Location	Certificate, Degree, or Diploma Earned	Language of Instruction
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

PERSONAL STATEMENT

Write a brief statement on a separate piece of paper describing your family, educational background, work experience, special interest, and reasons for wanting to attend Columbia State and your plans after returning to your country. This statement must be written by you personally, in English, without assistance from others.

ATTACH YOUR STATEMENT TO THE APPLICATION FORM.

TESTS TAKEN: Have tests scores sent directly to Columbia State by the testing Agency. Columbia State School Codes are **1081 (TOEFL and SAT) and 3953 (ACT)**

TEST	Date Taken or Scheduled	Score
TOEFL		
ACT		
SAT 1		

APPLICANT'S DECLARATION

I understand that withholding information requested in the application or by giving false information may make me ineligible for admission to, or continuation in Columbia State Community College. With this in mind, I certify that the above statements are correct and complete. Further, if I am admitted to Columbia State, I agree to abide by the rules and regulations of the college. My permission is given to the college to obtain additional information pertinent to my social and academic record at other schools. (Notice:) If you are accepted as a student at this institution, there are certain performance tests you will be required to take during your academic career. It is the requirement of admission that you agree to take any tests deemed necessary by the institution. The purpose of this requirement is to comply with the legislature's expressed intent that the institutions regularly evaluate and improve instruction at all levels. Any scores will be treated confidentially as required by law.

Applicant's signature: _____ **Date:** _____

DEPENDENT INFORMATION

Do you intend to bring your spouse and/or any dependent children with you to the U.S.?

Yes___ No___ (If yes, please list all dependents that will be applying for F-2 visas)

GENERAL INFORMATION (please enter names exactly as they appear on the passport)

Relationship:			
Family Name	First Name	Middle Name	Date of Birth <i>Month / Day / Year</i>
Gender Male <input type="checkbox"/> Female <input type="checkbox"/>	Citizenship	City and Country of Birth	Country of Residence
Relationship:			
Family Name	First Name	Middle Name	Date of Birth <i>Month / Day / Year</i>
Gender Male <input type="checkbox"/> Female <input type="checkbox"/>	Citizenship	City and Country of Birth	Country of Residence
Relationship:			
Family Name	First Name	Middle Name	Date of Birth <i>Month / Day / Year</i>
Gender Male <input type="checkbox"/> Female <input type="checkbox"/>	Citizenship	City and Country of Birth	Country of Residence

IMPORTANT: You must include photocopies of the following documents:

For your spouse:

- Photocopy of passport personal data page and passport expiration date.
- Certified photocopy of marriage certificate with English translation, if applicable.

For all dependent children who will be entering the U.S. with you:

- Photocopy of passport personal data page and passport expiration date.
- Certified photocopy of birth certificate with English translation, if applicable.

YOU MUST PROVIDE PROOF OF ADEQUATE FINANCIAL SUPPORT FOR ALL DEPENDENTS WHO WILL BE ENTERING THE U.S. WITH YOU AND WHO WILL BE APPLYING FOR F-2 VISAS. PLEASE CONTACT THE ADMISSIONS OFFICE FOR THE AMOUNT OF FINANCIAL SUPPORT YOU MUST PROVIDE FOR EACH DEPENDENT.

FINANCIAL INFORMATION FOR APPLICANTS REQUESTING F-1 (STUDENT) VISAS ONLY

IMPORTANT: All international applicants must prove that they have sufficient funds to cover all tuition, fees and living expenses while a student at Columbia State Community College. Students requesting F-1 student visa status must return this application to the Office of Admissions.

U.S. visa regulations require that certification of admission be based upon both academic acceptance and satisfactory evidence of adequate funds to meet the expenses involved in the student's proposed program of study. You should complete all requested information and submit documentary evidence of the amount of financial support that will be available to you from personal resources or other sources. Statements or letters from banks and from the persons or sponsoring organization(s) that will be providing funds for your educational and living expenses at Columbia State should be sent to the Office of Admissions well in advance of the date of intended enrollment. **Affidavits of support are not acceptable documentation.** All applicants must show adequate funds on deposit for at least one year of study. Students should not expect to rely on earnings from part-time on-campus employment.

REQUIRED FINANCIAL DOCUMENTS FROM SPONSORS AND BANKS MUST:

- ... **Be written in English or in the original language and accompanied by an official English translation**
- ... **Show all monetary amounts in local currency and conversions into U.S. dollars (\$)**
- ... **Include sponsor and applicant's full names as they appear on the application**
- ... **Be original letters with original hand-signed signatures in ink with original stamps and notarized**

COLUMBIA STATE COMMUNITY COLLEGE ESTIMATED STUDENT ACADEMIC FEES (2011-2012)

Tuition and Fees for academic year (9 months):

Out-of-State Tuition	\$ 12720
Registration fees	\$ 271
TOTAL	\$ 12991

Living expenses for 12 months:

Books/Supplies/Insurance	\$ 2200
Living expenses	\$ 9763
TOTAL	\$ 11963

Total 9 month tuition + 12 month living expenses: \$24,954.00

All tuition/fee amounts and living expenses are ESTIMATES. Amounts typically increase each year. Expenses do not include tuition/fees for the optional summer term. Transportation to/from Columbia State is not included.

SOURCE OF FINANCIAL SUPPORT AND FINANCIAL INFORMATION:

Check each type of sponsor and complete all of the information requested. Send financial institution verification letters and the sponsor's letter of intent to the Office of Admissions.

- Personal Resources**
*Provide notarized letter from bank to verify average minimum amount on deposit is **\$24,954.00***
- Personal Sponsors (Relative / Friend / Employer)**
*Provide notarized letter from sponsor to verify intent to cover expenses **and** notarized letter from sponsor's bank to verify average minimum amount on deposit is **\$24,954.00**.*
- Other Sources of Sponsorship:** include notarized letter of intent and qualifying documents

THE SPONSOR'S LETTER OF INTENT AND THE FINANCIAL VERIFICATION FORM SHOULD BE COMPLETED

DECLARATION FOR INTERNATIONAL F-1 VISA STUDENTS

Please complete this form and return it to the Admissions Office with ALL required certification and documentation. This is required before an I-20 can be sent to you. Incomplete information or lack of certification and/or documentation will delay your admission. An I-20 will not be issued until this office receives all necessary documents. All information will be kept strictly confidential.

Name _____

Social Security or ID number _____ Male____ Female____

Per semester: Out-of-State tuition fees are **\$6360.00** for full-time students. In addition the student should expect to spend approximately \$600 per semester for textbooks and supplies and \$400 for medical insurance. Columbia State, like all other community colleges in Tennessee, does not provide housing for students.

Per year: Added costs of travel, clothing, and miscellaneous expenses are estimated at approximately \$9,763 per year.

The applicant, should have a total of at least **\$24,954** for a full academic year. The above expenses are for two full semesters of school. Though optional, summer session can be attended at extra cost.

The above expenses are approximations and actual expenses may be higher depending on each student's personal needs and preferences. The total indicates the average cost per academic year. **ALL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.** Each July our governing board increases the amount of fees and tuition. It is the student's responsibility to have his/her financial situation in order before entering the College. The College does not have provisions to accommodate students arriving with insufficient funds. There is no financial aid available for non-immigrant students applying to Columbia State. Students not complying are in jeopardy of invalidating their immigration status and can be deported.

SOURCE OF SUPPORT

Please indicate below the source(s) and amount of your funding. Official documents certifying that \$24,954 for your first year must be provided before an I-20 will be issued.

_____ Personal or family funds _____

_____ Your home government _____

_____ International organization _____

What is the exchange rate of your currency to U.S. dollars? _____
(Exchange Restrictions, If there are restrictions in foreign exchange from your country we need proof that you have been granted authorization for exchange. It should specify the period and amount for which it is valid.)

I certify that the total amount of money available to me for the first year at Columbia State is U.S. \$_____. Furthermore I certify that the information provided above is correct and complete. I also understand that I cannot depend upon working to support myself while a student. I also understand that I must stay enrolled as a full-time student. I understand that I must not work without permission.

Student Signature _____ Date _____

I have read the above paragraphs and certify that I will sponsor the above named student and am financially capable to supply the amount of at least \$24,954 in U.S. dollars for his/her education for one academic year at Columbia State Community College. I have attached the required documents that indicate that I can defray the expenses mentioned above.

Sponsor Signature _____ Date _____

Sponsor's Relation to Student (please circle): Father Mother Brother Sister Aunt Uncle Other _____

TRANSFER VERIFICATION FORM

(only applicable if transferring from another U.S. institution)

As part of the application process to Columbia State Community College, please complete Section I, and have your present International Student Advisor complete Section II and return the form to our office. **A transfer I-20 cannot be processed without completion of this form.**

SECTION I (to be completed by student)

I, _____ (print name as it appears on your application)
authorize the **International Student Advisor** to provide information requested, as part of my application for admission to **Columbia State Community College**.

Signature: _____ Date: _____

SECTION II (to be completed by International Student Advisor)

ACADEMIC PROGRESS:

Dates of Attendance: From: _____ to _____ Degree: _____ Major: _____

(Expected) Date of Graduation: _____ Is the Student in good academic standing? Yes ___ No ___

If no, explain: _____

IMMIGRATION STATUS: (FOR F-1 AND J-1 VISA HOLDERS ONLY)

Visa Type: _____ Admission #: _____ Date of Entry: _____

SEVIS ID#: _____ I-20 Expiration Date: _____ SEVIS RELEASE DATE: _____

Is the student currently in status? Yes ___ No ___

If no, explain: _____

FINANCIAL STATUS: (FOR F-1 AND J-1 VISA HOLDERS ONLY)

Has the student encountered and financial difficulties? Yes ___ No ___

If yes, explain: _____

PLEASE LIST ANY TYPE AND DATES OF AUTHORIZED EMPLOYMENT:

OPT / CPT / AT DATES: _____

OPT / CPT / AT DATES: _____

Please attach any additional comments

Advisor's Signature: _____ Date: _____

Advisor's Name: _____ Title: _____

Institution Name: _____

Address: _____

This form must be returned to us directly by the college official