

Experience

Please use a separate block for each position. Begin with your current position. Briefly explain the principal duties performed in prior positions. Account for all periods of employment and any employment breaks. If not currently employed, or have never been employed, please indicate in the position block(s) provided.

Teaching experience (attach additional pages as needed).

Dates Employed	Grade or Subject Taught	Name & Address of Employer	Name & Phone of Immediate Supervisor	Employment Status
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time

Relevant work experience other than teaching (attach additional pages as needed).

Dates Employed	Your Position Title	Name & Address of Employer	Name & Phone of Immediate Supervisor	Employment Status
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time

Attachments: A resume may be attached but may not be used in lieu of completing the application. The application must be completed in full.

Transcripts: This application will not be considered complete until the applicant submits transcripts covering applicable college or university work to the Office of Faculty, Curriculum and Programs. Unofficial copies may be submitted for screening purposes—the successful candidate will be required to provide official transcripts from all colleges and universities attended. For full consideration of a position, the completed application and transcripts must be on file in the Office of Faculty, Curriculum and Programs.

Employment Eligibility: You will be required to provide proof of identity and employment eligibility within three (3) business days of initial hire.

Previous State Employment – Prior and current employment by the State of Tennessee including the TBR System and the UT System? ____ Yes ____ No If yes, please provide information below:

From (mm/dd/yy)	To (mm/dd/yy)	Department or Agency

Certification of Application: I hereby certify that all information contained in this application is true, complete and accurate to the best of my knowledge. I also authorize any necessary investigations and the release of transcripts and other personal information relative to my employment. I understand that any misstatements/misrepresentation or concealment of material facts or information may subject me to disqualification for competition for any job or termination of employment by any agency of Tennessee State Government.

Signature _____

Date _____

Please address all correspondence concerning employment to:

Joni Lenig
Office of Faculty, Curriculum and Programs
Columbia State Community College
1665 Hampshire Pike
Columbia, TN 38401
931-540-2752

