

General use

Adjusting volume



Press the **VOLUME** keys to adjust the volume level. An on-screen indicator will show the current level.

View outgoing video (selfview)

selfview Press the **SELFVIEW** key to view your outgoing video.



To change the image being viewed on the monitor during a call press **SELFVIEW** until the desired image is shown (far end/selfview/still image or Duo Video).

move pip Press **MOVE PIP** to move your selfview as a Picture-in-Picture to different corners of the screen or to switch it off.



Microphone on/off

mic off To mute your microphone during a call, press **Mic Off**. An on screen indicator will appear when the microphone is off. In a call, if audio is detected, the on-screen symbol will start to flash. Pressing **Mic Off** one more time will activate the microphone again.



NOTE PRESSING **Mic Off** WILL MUTE AUDIO INPUTS **Mic1-2**. IT WILL NOT MUTE AUDIO FROM AUDIO INPUT **3&4**.

On Screen Symbols

The system has a number of symbols signalling different settings



This symbol will be shown when the volume is turned off on the system.



This symbol will be shown when the microphone is muted/turned off. It will also start to flash if audio is detected in the room during a call.



This double padlock symbol will be shown when AES* encryption (Secure Conference) is active.



This padlock symbol will be shown when DES encryption (Secure Conference) is active.



This open padlock symbol is shown during the initialization phase for encryption. During this period the call is not secure.



When the system is On Air in a Multisite conference, this symbol will be shown.

Do Not Disturb / Sleep Mode

Press any Quick key when not in a call to activate the Quick Menu.



When Do Not Disturb is activated, the system will not accept any incoming calls. The caller will hear a busy tone when calling this unit. A status line will indicate when Do Not Disturb is active.

* Optional feature

When Sleep Mode is selected, the following quick-keys are displayed:



Pressing '**Sleep Now**' puts the monitors in sleep mode. The system will still accept incoming calls.

Pressing '**60 Minutes**' or '**3 Hours**' will delay entering sleep mode accordingly.

Pressing any key or picking up the remote control will deactivate Do Not Disturb/Sleep Mode.

To see numbers, line status etc., select '**System Info**'. For further information see 'Diagnostics' in 'Advanced use'.

Controlling the Main Camera

Moving / zooming camera

To control the Main Camera use the keys below:



for pan/tilt and



for zooming.






NOTE IF THE MENU SYSTEM IS ACTIVE, THE ARROW KEYS WILL NAVIGATE IN THE MENUS.

Focusing camera

The Main Camera is set to autofocus by default. If the Main Camera is moved (pan/tilt/zoom), autofocus will be switched On automatically for 5 seconds.

To manually focus the Main Camera, see 'Video Settings' in 'Advanced use'.

Selecting video sources

Press:      to select the video source to be transmitted to the far end.

NOTE WHEN SELECTING THE DOC CAM OR PC VIDEO SOURCES THE SYSTEM WILL AUTOMATICALLY REQUEST FLOOR WHEN CONNECTED TO A MCU CONFERENCE AS MULTISITE HOST OR CONNECTED TO AN EXTERNAL MCU.

Presets

The preset buttons enable you to pre-store up to ten different settings. Each preset is able to store:

- Video source
- Camera position, pan/tilt/zoom/focus/brightness (if Main Camera)
- Audio source selection (see 'Audio Settings' in 'Advanced use')

Selecting presets

To select a pre-stored camera position, audio and video source, use the keys **P1 P2 P3** or press **P** until the on-screen indicator '**Preset 0-9**' appears and use 0-9 to activate P0-P9 presets. To exit 'Preset' mode, press **Ok**.



P1-P3 are the same presets as when pressing **P** and then a number key **1-3**.

Storing presets

To store the current camera position, audio and video source:



- Press **STORE** once and wait for the on-screen indicator to appear.
- Then press one of the keys **P1 P2 P3** or a number key **0-9**.

Storing preset 10 to 15

To store preset 10-15 the TANDBERG Tracker has to be used:

- Select which preset to be used on the TANDBERG Tracker (see separate documentation).
- Press **STORE** once on the TANDBERG Remote Control and wait for the on-screen indicator to appear.
- Then press the 'single person' button on the TANDBERG Tracker.



See the Tracker section in 'Peripheral Equipment' for more information about the TANDBERG Tracker.